



30 November 2023

Dear Parents

We are at the end of a busy, eventful and good year! This year the staff observed how your children grew in body, mind and intellectual accomplishments. We are proud of all of them and you can be proud of them too.

Dr Ruth relocated to Canada but she is still the sole proprietor of the Centre.

### Forms:

Find enclosed the following 4 forms to be completed, signed, scanned and sent back to me by e-mail ([amvanderwalt1@gmail.com](mailto:amvanderwalt1@gmail.com)) by 7 January 2024. (Suggestion: do it now so that the forms cannot get lost in the Holiday Festivities!) Although you have completed forms like these before, please complete them again in order to update our records.

1. Registration form (one for each student)
2. Indemnity & Waiver
3. Stipulations & Conditions for Admission
4. Stationery List

When I receive your forms, I will sign them on behalf of Dr Ruth and will send them back to you so that you can have signed copies too.

### Fees:

Dr Ruth stipulated that the fees for 2024 will be as follows:

- New students pay **R2000.00** on registration: **R1000.00** administration costs + **R1000.00** incidental costs such as visits to museums and expos.
- Existing students pay **R1000.00** per annum to cover incidental costs such as visits to museums and expos.
- Monthly fees for Cambridge students **R4000.00** for 12 months of the year. All internal exam costs are included in this fee. The external Cambridge exam fees at the end of Gr 10 (IGCSE) and Gr 12 (AS) are payable to Cambridge.
- Monthly fees payable to The Tuition Centre for CAPS students: **R3000.00**
- Fees payable to Impaq either in a lump sum of approximately **R40000.00** for the year or by means of a deposit of about **R16000.00** plus 12 monthly payments of about **R2000.00**. This fee includes all books, study guides, facilitators guides, plus all tests and exams.
- On registration parents should arrange a debit order in favour of The Tuition Centre for their fees.
- Remember that you are paying up front for the month, so these fees are applicable from the end of December/ beginning of January.



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### **Calendar:**

We will again be following the Free State School calendar in 2024:

1<sup>st</sup> Term: Wed 17 Jan to Wed 20 March

2<sup>nd</sup> Term: Wed 3 April to Fri 14 June

3<sup>rd</sup> Term: Tues 9 July to Fri 20 Sept

4<sup>th</sup> Term: Tues 1 Oct to Fr 30 Nov

These dates are the dates supplied by the Dept of Education. If something changes, we'll inform you timeously.

### **Premises:**

- We'll continue using the 111 Waverley Road premises.

### **Centre attendance times:**

- It stays the same as for 2023. 08:00 to 12:30
- Please ensure that you child is at the Centre BEFORE 08:00. The teachers are ready to start teaching at that time and it causes disruption if students are late.

### **New Students:**

The best way of marketing the Centre is by way of mouth: do not let an opportunity to tell other people about our Centre pass you by. Remember the reduction in your own fees if you refer somebody successfully!

The Staff of The Tuition Centre wishes you a wonderful Holiday Season, filled with family and friends and only good things!

Thank you very much for all the help, wonderful attitude and positive input this past year. It is greatly appreciated and we are looking forward to 2024!